



Congress of Aboriginal Peoples Indigenous Skills and Employment Training program

Are you Eligible?

The Congress of Aboriginal Peoples skills training program focuses on Indigenous individuals who are trying to enter the labour market and cannot access funding from other any other source or Indigenous organization. This funding priority includes non-Status Indians, Eastern Métis, and Southern Inuit.

If you are status/treaty First Nations, member of a Métis Nation, or an Inuit beneficiary, CAP will refer you back to your Band or organization for funding.

The following are be considered low priority skills training interventions and will be put on a wait list if funding becomes available.

- Individuals who have previously completed a skills training program
- Individuals who have previously completed a university degree program
- Individuals who have significant work experience
- Those who are eligible to apply to band, tribal council or Métis Nation for skills training funding (including those who missed an application deadline, who are on a wait-list, or cannot be funded due to First Nations policy priorities)

In addition, the following are ineligible for funding through the CAP ISET program.

- University Ph. D programs
- University Masters degree programs
- Status First Nations living on-reserve
- Individuals who have recently completed a skills training program funded by CAP
- Employed individuals wishing to upskill (unless they are facing a loss of employment)

If you are unsure as to your eligibility, contact the Congress of Aboriginal Peoples at 613 747-6022, and ask the for ISET department



Indigenous Skills and Employment Training (ISET) Program

Client Application

Collection of Personal Information - The information collected in this application is required to determine the applicant's eligibility for assistance under the Indigenous Skills and Employment Training (ISET) Program and will be provided to Canada for the purposes of determining eligibility, uploading of data to Canada's data system, and evaluation and assessment of the ISET funding Program. Information collected will not be disclosed to any person or body for a purpose other than that for which it was provided.

Applicant information							
Family name			Given name(s)				
Gender Male Female Non-binary / 2 Spirit Prefer not to say			Date of birth <input style="width: 100px;" type="text"/> (dd/mm/yyyy)		Social insurance number		
Address (street number, street name, apartment number)					Telephone Home Cell email:		
City		Province		Postal code			
Preferred language English French Other:		Marital status			Number of dependants		
Aboriginal group Non-status Indian Status Indian (First Nations) Métis Inuit							
Name of Band or Reserve					Do you reside off reserve? Yes No		
Highest education level attained							
Highschool Grade		8	9	10	11	12	Graduated High School
College/University Year		1	2	3	Bachelor		Masters PhD
Province of highest level achieved					Date (dd/mm/yyyy)		
Please indicate any disabilities, special needs or other barriers to successful training (i.e. housing, health, life skills, mental health, addictions, learning disabilities, inter-generational issues or other)							

For status First Nations, are you eligible for employment (ISET) funding from your band? Yes No
 If you answered no, please explain

Have you previously received employment training funding? Yes No

Are you currently receiving income? (please select all that apply) Yes No
 Social assistance Funding for training (i.e. tuition) Band funding (education or skills training)
 Employment Insurance (EI) Employment income Other:

Intervention

Please indicate the intervention type funding you are applying for
 Highschool upskilling Job placement or wage subsidy Summer student
 Skills training (i.e. college degree, diploma or certificate) Apprenticeship Self-employment

Training institution, company or organization: Name: Address:	Contact Person (for sponsorship/finances or payroll) Name Phone email	Fax
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Name of diploma/ certificate program or job title	Program start date <input type="text"/>
	Program end date <input type="text"/> (dd/mm/yyyy)

Documentation

Please provide the following documentation, if applicable

- Proof of Indigenous ancestry. If not available, contact applications@abo-peoples.org
- Resume
- Letter of acceptance to training institution, or job offer/letter of intent to employ
- Essay on your current career situation, career goals and/or reason for taking skills training (maximum - one page)
- Printout or letter of training institutions costs for tuition, books, fees and equipment/supplies
- You must apply for funding from your band or other funding agency. If not approved, a letter stating this must be provided

Declaration

Providing false or misleading information will be cause for termination of participation in the CAP ISET Program and the recouping of any funds provided. I solemnly declare that all the documents and statements made in this application are true.

Signature of Applicant Date

(dd/mm/yyyy)

Please send completed and signed application by email, fax or mail to:
applications@abo-peoples.org
 Fax: (613) 747-1124
 Congress of Aboriginal Peoples
 867 St. Laurent Blvd.
 Ottawa, ON K1K 3B1

Consent to Release Information

Collection and Use of Information

The information collected in the CAP ISET Client Application will be used to determine the applicants eligibility for assistance under the ISET Program, and will be provided to Canada to:

- Determine applicants eligibility for Employment Insurance benefits
- Assessing and evaluating CAP' activities
- Assessing and evaluating the ISET
- Contacting individuals to verify the information shown in the records

Personal information collected in the Client Application shall be provided to Canada through quarterly uploads of data files to Canada's data system using a secure systems link maintained by Canada know as the "Data Gateway" and web application know as "LMDA" Access", or to a local Service Canada office. The information provided to Canada is protected under Canada's Privacy Act and the applicant has a right under the Privacy Act to obtain access to that information from Canada.

Limitation on Use of Personal Information

Canada and the Congress shall not, in respect of any personal information they obtain from each other regarding the applicant, use the information for a purpose other than that for which it was provided, or disclose the information to any person or body for a purpose other than that for which it was provided, except with the consent of the individual to whom that information relates, or as required by law.

Protection of Personal Information

Canada and CAP will take all reasonable measures to ensure the security, confidentiality and integrity of information exchanged and to safeguard the information against accidental or unauthorized access, disclosure, use, modification and deletion.

CAP will ensure that no information received is disclosed to a third party for a purpose authorized herein, unless there is a written agreement between the Recipient and the third party, imposing upon the third party obligations that are similar in scope to those that are imposed upon the Recipient under this agreement, with respect to the protection of this information.

Consent

I, _____ (print name) consent to the collection, use and provision of information to Canada for the purposes outlined in the Collection and Use of Information above.

Signature of Applicant

Date

(dd/mm/yyyy)